



Date..... Month .....Year.....

**Dear** Director of Academic Support Center and Registration Bureau

I (Mr./Mrs./Ms.) .....

Student ID..... Faculty .....Department.....

Program  Regular  Non-Regular Academic year.....would like to

reinstatement a student status from withdrawn a name from being a student due to not register for classes and not requesting an intermission leave in semester..... academic year.....

request for returning to study and register in semester..... academic year.....because

Intermission Leave in semester..... academic year.....

Suspended from study in semester..... academic year.....

Maintain incomplete academic record I in semester..... academic year.....

Maintain student status (residual student) I semester..... academic year .....

Please be informed accordingly

Sincerely yours,

Signature.....

Mobile phone/Tel.....

|                                                           |                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ① Advisor                                                 | ④ Division of Finance Staff                                                                                                                                                                                                                                         |
| .....<br>Signature .....<br>(.....) ..... / ..... / ..... | <input type="checkbox"/> Return to study Fee 300 Baht<br><input type="checkbox"/> Reinstatement Fee 300 Baht<br><input type="checkbox"/> Reinstatement Fee (Graduate) 5,000 Baht<br>Receipt book no..... No..... Amount.....Bath<br>Signature ..... / ..... / ..... |
| ② Head of Department                                      | ⑤ Head of Academic Support Center and Registration Bureau                                                                                                                                                                                                           |
| .....<br>Signature .....<br>(.....) ..... / ..... / ..... | <input type="checkbox"/> Approve to execute a reinstatement / return to study<br><input type="checkbox"/> Disapprove<br>Signature .....<br>(.....) ..... / ..... / .....                                                                                            |
| ③ Dean                                                    | ⑥ Academic Support Center and Registration Bureau Staff                                                                                                                                                                                                             |

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|--------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>.....</p> <p>Signature .....</p> <p>(.....) ..... / ..... / .....</p> | <p><input type="checkbox"/> Documents are complete and accurate Signature .....</p> <p>/ ..... / .....</p> <p><input type="checkbox"/> Name withdrawal ordinance from the student register ordinance no..../...</p> <p><input type="checkbox"/> Approve an ordinance to re-enter as student ordinance no.../...</p> <p>Signature ..... / ..... / .....</p> <p style="text-align: right;">Registration Office</p> |
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